



2022



Message from Managing Director

Namaste to everyone,

We have founded this organization in 2002 with the principle of honesty and self-realization. Since its inception, we have been operating it with dedication and commitment. In this sense, this philosophy has become an integral part of our business activities. We



are equally committed to operating the business in compliance with the prevailing national and international labor laws, rules and norms.

ISO accreditation since 2007, the organization is committed to continuous improvement in its business activities. We have been constantly striving to improve our business processes and systems for the past 19 years.

We started working in 2013 in association with companies affiliated with Responsible Business Alliance (RBA) - an organization committed to upholding the rights of migrant workers. We are always committed to complete the ethical recruitment process by putting the policies, rules and standards of the RBA at the highest level. In addition to this, we are actively participating in trainings, seminars, workshops and other programs organized by RBA. From this, we are getting motivation to make foreign employment business more systematic.

In addition, we continue to work closely with other national and international organizations related to this business, with a focus on how to make foreign employment more effective and efficient.

In fact, since the feelings and future of the whole family are linked to this business, and not just one person, we therefore understand that it is not just a business but a human service.

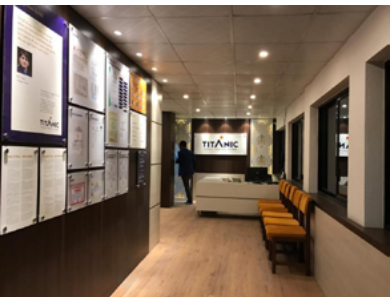
Finally, we urge employers, applicants and all stakeholders to encourage ethical recruitment process and to participate spontaneously.

Thank you.

Managing Director

Who We Are

20 YEARS OF EXPERIENCE



Ethical and Responsible Recruitment Agency

Titanic Manpower Supplier Pvt. Ltd. is one of the pioneering and ethical human resource supplier agency in Nepal since its establishment in 2002 A.D.

Its main objective is to deliver skilled, semi-skilled and unskilled human resource to our clients and provide employment opportunity to job seekers into the global market.

Vision



To change the perception of recruitment by ethical & professional service; and make a positive impact on client, candidate society and nation as a whole.

Mission



Provide a good employment opportunity to jobseekers and professional service to our client through ethical recruitment process.

Code of Ethics

TITANIC is an organization committed to providing recruitment service of the highest quality. To do this we recognize the need to operate in a highly ethical framework with a commitment to both corporate and individual responsibility and accountability.

The purpose of the Code of Ethics is to instill confidence in the recruitment profession and to help an organization become a better recruiter. We truly believe that we can advance our profession by embracing this Code of Ethics.

1. No Conflict of Interest
2. Confidentiality and Privacy
3. Non-Discrimination
4. Protection of Intellectual Property
5. Anti - Bribery and Corruption
6. Fair Business and Promotion Practices
7. Freely Chosen Employment
8. Anti-human Trafficking and Slavery
9. No Child Labor
10. Accuracy, Retention of Business Records and Documents
11. Compliance with Laws and Regulations



Quality Policy



- To provide quality foreign recruitment service with customer satisfaction at the center and continuous improvement of organizational activities.
- Committing to operating a Quality System in compliance with ISO 9001: 2015.
- Ensuring compliance with relevant industry specific standards and all statutory, regulatory and legal requirements including RBA and ILO.
- Enhancing the knowledge and skills of both management team and staff through review and actively pursuing an on-going training policy.

Quality Objective

- To provide ethical and professional recruitment service to jobseeker and client.
- To carry out regular reviews of the QMS in order to monitor compliance and facilitate continual improvement.
- To implement prompt action in respect of non-conformity, complaint and recommendations.
- Always prioritize to take immediate action on grievances.



Our Guiding Principles



Integrity

We adopt the highest ethical standard of our industry and operate with transparency and trust.



Compassion

We love and care for everyone and treat them as equals. It has a very significant value on how we work.



Realization

We are guided by fact base reality. Hence, realization makes us aware and get experience from the failure.



Excellence

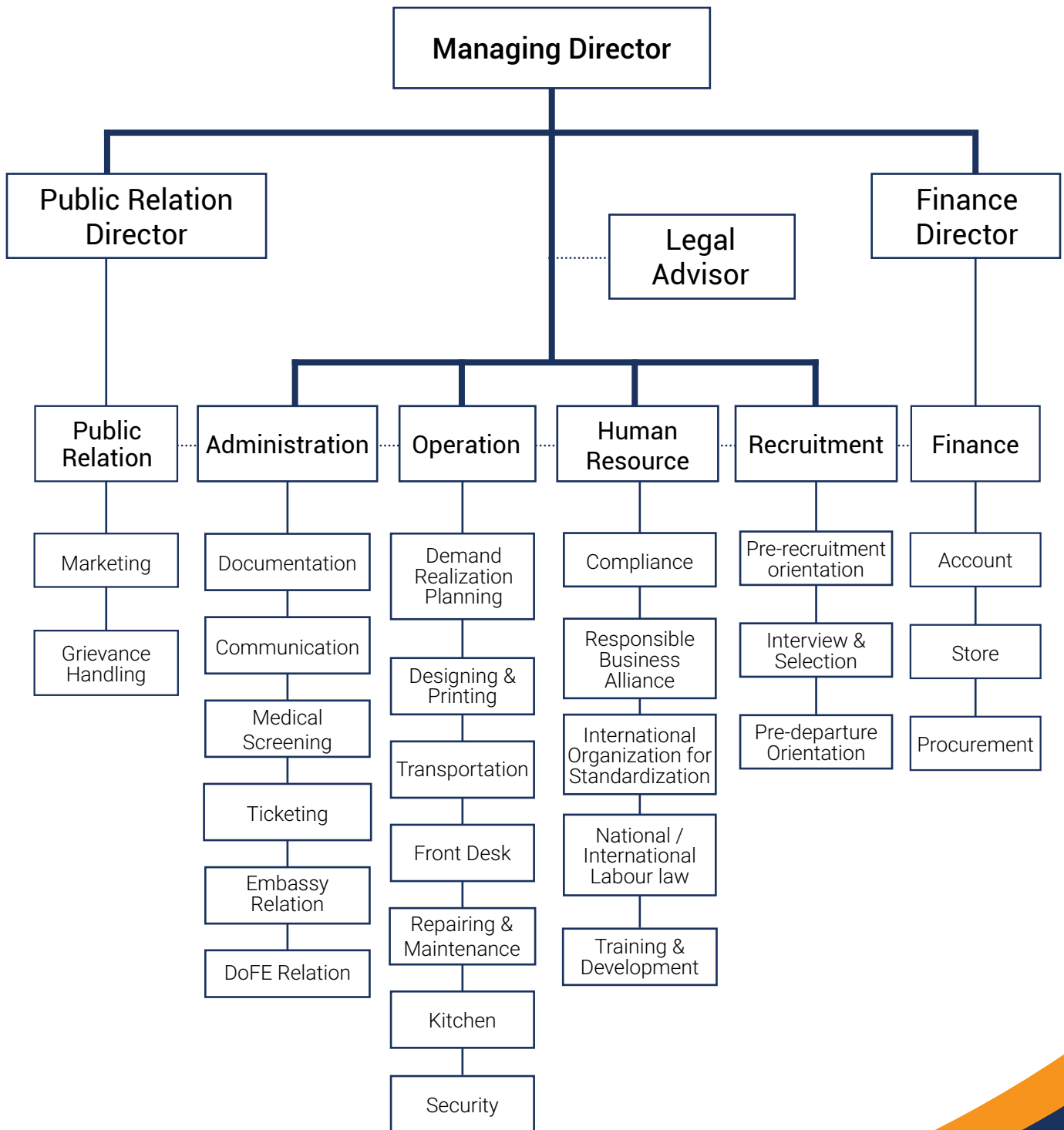
We always deliver what we promised. We shall never compromise to provide quality service to our client. Through our company commitment to excellence, we strive to meet our customer needs.



Collaboration

We believe in team work. We encourage our member to share their knowledge, skill & experience among other staffs.

Organization Structure



*DoFE – Department of Foreign Employment

Work Force Category



Manufacturing

Factory Workers



Garment

Cutting Master,
Stitching Master,
Stitching worker,
Embroidery
Worker



Agriculture

Plantation,
Harvesting,
Post harvesting



Security

Security Guard,
Security
Supervisor,
Security Officer



Construction

Labor
(General
worker)
(Helper),
Mason, Steel
Fixer, Welder,
Scaffolder,
Electrician,
Carpenter,
Plumber



Resturant/ Hotels

Chef/Cook,
Waiter/
Waitress,
Room Boy,
House Keeping,
Bartender,
Dishwasher



Driver

Light/Heavy
Driver, Heavy
Equipment
Operator



Care Giver

House Maid



Shopping Mall

Manager,
Supervisor,
Sales Person,
Cashiers,
Cleaners,
Merchandiser



Health/ Hospital Sector

Nurse,
Pharmacist,
Physiotherapist,
Lab Technician,
Radiographer



Professional

Engineer,
Doctor,
Accountant,
Chartered
Accountant,
Air Hostess,
Manager

Recruitment Process Flow



Marketing



Demand letter review & confirmation



Receive demand letter attested by Embassy of Nepal



Pre-approval (DoFE)



Demand letter advertisement



Pre-recruitment orientation



Application Form Registration



Interview & Selection



Immigration Security Clearance



Medical Screening



Original Passport Registration



Visa Approval



Signing Employment Contract



Orientation (as per government policy)



Final Approval (DoFE)



Air ticket



Pre Departure Orientation (By TITANIC)



Departure



Job Placement



Feedback & Management

*DoFE – Department of Foreign Employment

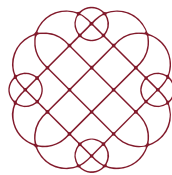
Our Valued Clients



ASE MALAYSIA



OSRAM



opulent

Our Certification



Certificate of Registration

This certificate has been awarded to

Titanic Manpower Supplier P. Ltd.

Basundhara, Kathmandu, Nepal

In recognition of the organization's Quality Management System which complies with

ISO 9001:2015

The scope of activities covered by this certificate is defined below

Foreign Recruitment Services

Certificate Number:	Date of Issue: (Original)	Date of Issue:
63436/A/0001/UK/En	26 July 2014	28 July 2020
Issue No:	Expiry Date:	
3	25 July 2023	

Issued by:

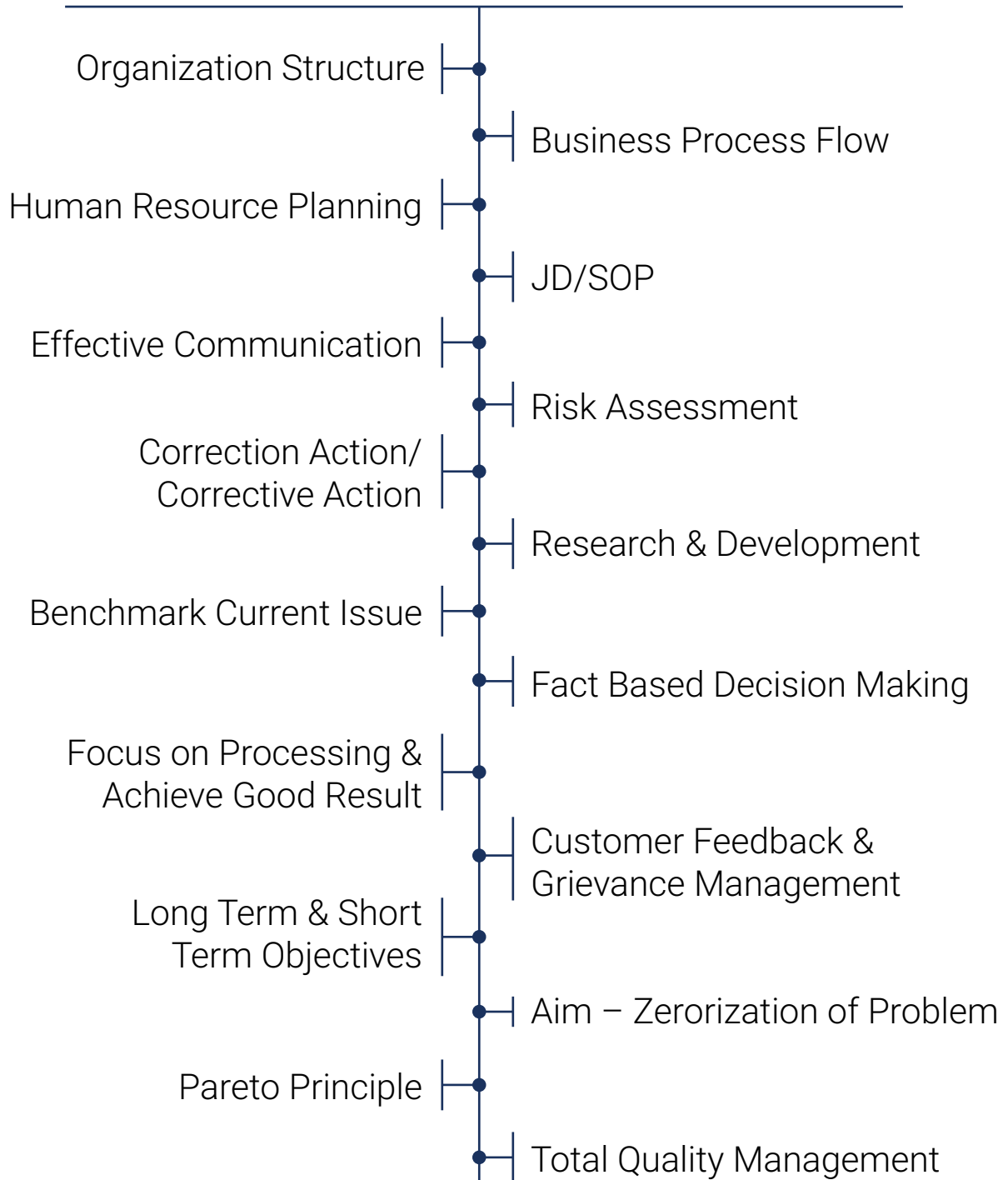
On behalf of the Schemes Manager



If there is any doubt as to the authenticity of this certificate, please do not hesitate to contact the Head Office of the Group on info@urs-certification.com. URS is a member of United Registrar of Systems (URS) Ltd, United House, 4 Nelson Road, Dorchester, BH1 2EL, UK. Company Registration no. 5226460

Page 1 of 1

Quality Excellence Model



Our Certification



Our Certification



Our Certification



This
CERTIFICATE OF ATTENDANCE

is hereby awarded to

Mr. RAM SHARAN PURI

From: Titanic Manpower Supplier Pvt Ltd

for attending the

EICC Labor Agency Training on Ethical Recruitment

conducted on 22-23 November 2016

in Kathmandu, Nepal

Certificate#: 206211

Signed:

A handwritten signature in black ink, appearing to read "m. apostol".

Maria Minda Isabel Apostol
CEO, The FAIR Hiring Initiative



A handwritten signature in black ink, appearing to read "Robert Lederer".

Robert Lederer
Executive Director, EICC

In Case of Grievance

Dear all,

If you have any grievance or feedback from the recruitment process to the employment period, please contact us through the phone number or email mentioned below. You can also send us a message on our official Facebook page. The information you provide will be kept confidential.

Contact Number: +977-9801004345  

E-mail: grievance@titanicmanpower.com

All the information provided will be confidential and appropriate decision will be taken as per the standard procedures referred below:



Summary of TITANIC

Name of the Organization

Titanic Manpower Supplier Pvt. Ltd.

Corporate Address

Basundhara Chauki,
Kathmandu, Nepal

Established on

2002 A.D.

Registration No.

18474/058/059

Licence No.

285/058/059

PAN No.:

300731552

Nature of Business

Foreign Recruitment Service

Contact

+977-1-4353252, 4364659
info@titanicmanpower.com
www.titanicmanpower.com

Certification

ISO 9001:2015

Trainings / Seminars Attended

1. 2021 – RBA Foundation Stakeholder Outreach Forum
2. 2020 – RBA Foundation Virtual Regional Forum on Forced Labor, TITANIC as Speaker Agency representing from Nepal
3. 2019 – RBA Foundation Regional Forum on Forced labor
4. 2018 – RBA Responsible Recruitment Program (RRP) – Ethical Recruitment Appreciation Course for Labor Providers
5. 2017 – EICC Responsible Labor Initiative Labor Agency Maturity Model (LAMM)
6. 2016 – EICC Labor Agency Training on Ethical Recruitment
7. 2016 – Internal Quality Auditor Training on ISO 9001:2015 and ISO 19011:2011 International Standards
8. 2015 – Training on Problem Solving Techniques/Tools for Continual Improvement aiming Zerorization based on TQM, Six Sigma and Quality Excellence Models & Tools (Level 1)
9. 2014 – Training on Auditor/Lead Auditor Course on Quality System Auditing according to ISO 9001 and ISO 19011 – Guidelines for Management System Audit – A risk based approach – Best Practices
10. 2012 – Human Resource Management System (HRMS) Audit as per ISO 9001:2008 & ISO 19011:2002 International Standards

Commitment

By keeping the policy, rules and norms of Responsible Business Alliance (RBA) at the highest level, we are providing the opportunity to the people who want to go for foreign employment in a fair and zero cost without any discrimination according to their skills, abilities and qualifications. Therefore, we are committed to complete the ethical recruitment process by following RBA along the national and international laws, rules and norms related to foreign employment.



PROMISE



CONCLUSION



COMPETENCE



TRUST



SUCCESS

2022

“Make yourself proud with us”




Titanic Manpower Supplier Pvt. Ltd.


Licence No. 285/058/059 - 2002 A.D.

 Basundhara Chauki, Kathmandu, Nepal

 +977-1-4353252, 4364659

 info@titanicmanpower.com

 www.titanicmanpower.com

 Titanic Manpower Supplier



ISO 9001:2015
Certified Recruitment Agency